

QUOTE

FROM

Name

Address

Town

Postcode

Email

Phone

VAT no.

QUOTE FOR

Name

Address

Town

Postcode

QUOTE DETAILS

Quote number

Quote date

Valid until

Your reference

DESCRIPTION OF WORK

Description	Qty	Unit price	VAT rate	Amount (ex VAT)

TERMS

This is a fixed price for the work described above. It is valid until the date shown. Any extra work will be quoted separately before it starts.

Subtotal

VAT at %

Total

ACCEPTANCE To accept this quote, please sign below and return a copy to us.

Signed

Name

Date